

# **Bradfield Parish Council**

TENDER SPECIFICATION

Christmas Trees & Lighting  
2025 – 2027

## **Bradfield Parish Council**

### **Invitation to Tender for the Hire and Installation of Christmas Light displays for a 3-year period starting in 2025**

Bradfield Parish Council is inviting tenders from suitably qualified contractors who are registered with the National Inspection Council for Electoral Installation Contracting (NIC EIC) and Highways Electrical Registration Scheme (HERS) for the testing of existing infrastructure, hire of festive lighting, installation and dismantle. The Contractor will require £10 million Public Liability and £10 million Employers Liability insurance, risk assessments and method statements will be required, copies of all items will be required to be submitted on contract award.

All Tenderers must be conversant and compliant to latest regs of PLG06.

The closing date for Tender submission is Wednesday 25<sup>th</sup> June 2025.

#### **Tender submission is via post in sealed envelopes clearly marked “TENDER FOR CHRISTMAS TREES AND LIGHTING 2025-2027”**

The Tender be split into two parts – one for costings for the full specification. One for costings without the supply and installation of the Christmas Trees.

The specification is detailed below, if you require any clarification, please contact the office:

The Clerk, Bradfield Parish Council  
Council Offices, Mill Lee Road  
Low Bradfield, Sheffield. S6 6LB  
Tel 0114 285 1375  
E-mail – admin@bradfield-yorks-pc.gov.uk

#### **Specification**

All Christmas tree lighting should be 24v for safety supplied with transformers.

Pre-installation check of all power supplies to take place one month before switch on and any defects reported to the Council.

Connections are to existing adjacent supply points sited close to the trees.

To erect and connect the Christmas tree lights at the colours and type agreed with the Parish Council at 11 locations around the Parish (Site locations listed below)

To erect clients festoon lighting outside the front of the offices and into two trees, replacing any defective lamps. the power source is taken from the Council adjacent building.

Supply and install all Christmas Trees, being 11 @15ft, 1 @10ft, 1 @5ft

The Contractor is required to manually turn all the tree lights on the evening of the Christmas Switch on event which takes place on the 26<sup>th</sup> November 2025, all lights to be switched on between 6pm and 6.45pm.

Following the Christmas period all lighting to be disconnected after 12<sup>th</sup> night, then removed from the trees within 2 weeks. All Council owned equipment to be coiled up and returned to the Councils store.

## **Christmas Tree Site Locations:**

Old Mustard car park Midhope Hall Lane, Midhopestones, S36 4GW – Power supply via Pub

Triangle of land bottom of Brighthomelee Lane, Main Road, Wharncliffe Side, S35 0DQ – Power supply external source.

Millenium Green, bottom of Church Street, Oughtbridge, S35 0HS – Power supply external source.

Triangle of land near hairdressers, 306 Haggstones Road, Worrall, S35 0PD – Power supply external source.

Loxley Green, Loxley Road, junction with Rodney Hill, S36 6RU - Power supply external source.

Wadsley Park Village, junction of Middlewood Drive and Queenswood Drive, S6 1RJ – Power supply external source.

Dungworth – Private Owner – Power supply from owner of the property.

Storrs Park, Storrs Lane, S6 6GY- Power supply external source.

Manor House, 706 Stannington Road, Stannington, S6 6AJ – Power supply from building.

Old Horns pub, Towngate, High Bradfield, S6 6LG – Power supply from cabin in car park.

Holdworth, West Lane – private land resident supplies power.